

JOB DESCRIPTION

Role Summary

Job Title	Senior Designer
Department	Hope for Justice - head office
Full / Part-time /	Full time / Part time
Salary	Depends on experience

Environment and Dynamics

Reporting to	CEO
---------------------	-----

Objectives and Deliverables

Job Purpose	<i>Hope for Justice is a charity fighting against human trafficking. Hope for justice seeks to employ a senior designer to produce print, web and media informing our supporters of current events, news and campaigns.</i>
Accountabilities	<ul style="list-style-type: none"> • The Job holder is accountable to the CEO of Hope for Justice.
Role	<ul style="list-style-type: none"> • To design and deliver all Hope for Justice print material including but not limited to: brochures, flyers, postcards, business cards and LIFE GIVER reports • To be responsible for development of the brand of Hope for justice and all brands associated with Hope for Justice, including logos and brand guidelines • To design and develop Hope for Justice eshot communications • To be responsible for all web design work, including but not limited to website design, mobile applications & online advertising. • To design and develop keynote presentation for staff presentations

Knowledge and Expertise

Industry or Specialist Qualifications (if applicable)	<p>Job holder must have had experience with the following programs:</p> <ul style="list-style-type: none"> *Photoshop *Illustrator *InDesign *Powerpoint / Keynote *Flash *Wordpress
--	--

Knowledge and Expertise continued

Knowledge and Expertise	Essential: <ul style="list-style-type: none">• IT skills• Flexibility• Communication skills• Professionalism• Attention to detail• Discreet in dealing with confidential and sensitive information• Clear vision for the role within the work of Hope for Justice• Able to manage projects and deliver on time
--------------------------------	---

Performance Standards

Competencies	These competencies are the core skills and behaviours that the job holder is expected to demonstrate and are mandatory for roles within Hope for Justice. Competencies are: <ul style="list-style-type: none">• Innovation and Creative Thinking• Communication• Team work / working with others• Quality Orientation / Attention to Detail• Working with change• Self Development• Decisiveness• Technical Awareness• Negotiating & Influencing• Planning & Organising / Time Management:• Problem Solving• Project Management
---------------------	--

Date Completed	
Version Number	Version one
Approved by	CEO, non exec COO